

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
January 11, 2016
General Brown Room / Jr.-Sr. High School

REGULAR MEETING

The meeting was called to order at 5:15 p.m. by President West followed by the Pledge of Allegiance.

Members Present: Jeffrey West, President; Daniel Dupee II, Vice President; Sandra Young Klindt; Jamie Lee, Cathy Pitkin and Michael Ward

Members Absent: Brien Spooner

Others Present: Cammy J. Morrison, Superintendent of Schools; Lisa K. Smith, Executive Director of Administrative Services; Gary Grimm, Transportation Supervisor/Operations Manager; Kathaleen Beattie, Director of Student Services; Babette Valentine, Curriculum Coordinator; Tina Lane, Jr.-Sr. High School Principal; Joseph O'Donnell, District Administrator for Discipline and Athletics; Hope Ann LoPresti, Brownville-Glen Park Elementary Principal; David Ramie, Dexter Elementary Principal; Debra Bennett, District Clerk; Students and Member of the Community

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Sandra Klindt, and seconded by Michael Ward - Motion is approved 6-0.

1. Approval of Minutes as listed:
 - December 7, 2015 - Regular Meeting

2. Approval of Buildings and Grounds requests as listed:
 - None at this time

3. Conferences and Workshops as listed:
 - Jennifer Augliano - School Counselor Meeting - JLBOCES - December 16, 2015
 - Bridget G. Grimm - School Counselor Meeting - JLBOCES - December 16, 2015
 - Renee Powlin - New Data Base System Training - JLBOCES - January 5, 2016
 - Carrie LaSage - New Database System Training - JLBOCES - January 5, 2016
 - Fran Seymour - Music Roundtable - JLBOCES - January 8, 2016
 - James P. Nevers - NYSNA Regional Seminar - Liverpool - January 13, 2016
 - Joseph O'Donnell - Frontier League Full League Meeting - JLBOCES - January 13, 2016
 - Marli Eyestone - Strategies for Exceptional Customer Service - Webinar - January 15, 2016
 - Lisa K. Smith - JLSBA Mid-Winter Dinner Meeting: Watertown Child & Adolescent Wellness Center - Watertown Elks Lodge #496 - January 13, 2016 (snow date January 27, 2016)
 - Cammy J. Morrison - JLSBA Mid-Winter Dinner Meeting: Watertown Child & Adolescent Wellness Center - Watertown Elks Lodge #496 - January 13, 2016 (snow date January 27, 2016)
 - Lisa K. Smith - State Aid & Financial Planning Winter Workshop - JLBOCES - February 23, 2016
 - Helen M. Timerman - Instrument Repair Workshop - JLBOCES - March 8, 2016
 - Babette Valentine - RTI-Practical Strategies for Intervening w/ Students before they fall too far behind in reading - East Syracuse - March 22, 2016
 - Steven M. Flath - Certified Examiner Course - JLBOCES - March 23, 2016
 - Joseph O'Donnell - Section 3 Meeting - Canastota, NY - March 31, 2016
 - Carol Gunn - Interlibrary Loan Training - JLBOCES/NCLS - January 12, 2016
 - Stephanie Karandy - NYSESLAT Training - JLBOCES - January 12, 2016
 - Christine Doldo - Strategies for Exceptional Customer Service - Webinar - January 15, 2016
 - Deanna Oliver - Strategies for Exceptional Customer Service - Webinar - January 15, 2016
 - Melinda Whalen - Strategies for Exceptional Customer Service - Webinar - January 15, 2016
 - James Blunden - US Lacrosse Convention - Baltimore, MD - January 22-24, 2016
 - Katie Clough - US Lacrosse Convention - Baltimore, MD - January 22-24, 2016
 - Michael Parobeck - DATA Warehouse Workshop - JLBOCES - March 9, 2016
 - Steven M. Flath - Annual Mandatory PDS for School Bus Driver Instructors - JLBOCES - April 12, 2016
 - John Middlestate - Annual Mandatory PDS for School Bus Driver Instructors - JLBOCES - April 12, 2016
 - Carrie LaSage - Inquiry and Innovation: North Country SLS Conference - Lake Placid - May 23, 2016

4. Financial Reports as listed for November 2015:
 - Appropriation Report - All Funds
 - Revenue Report - All Funds
 - Treasurer's Cash Reports
 - Claims Auditor Monthly Reports

- General Fund Warrant “A”
- Federal Fund Warrant “B”
- Food Service Warrant “C”
- Trust & Agency Warrant “T”
- Extra-Curricular Activity Fund

REGULAR AGENDA

Other Discussion and Action

1. Public Comments - No requests at this time.
2. Ongoing Agenda Items:
 - Academic Update:
 - ❖ Modeling Faculty Meeting PD: Ms. Lane / Mrs. LoPresti / Mr. Ramie
 - ❖ Benchmark #2 Data: Ms. Lane / Mrs. LoPresti / Mr. Ramie
 - Policy Review:
 - ❖ 1st Reading: Policy #7511 [revised] - Immunization and Dental Health of Students
3. Board Information - Invitation from Jefferson-Lewis School Board Association Mid-Winter Dinner Meeting - Topic: Watertown Child and Adolescent Wellness Center - Watertown Elks Lodge #496 - January 13, 2016
4. Board Information - “Friendship” payments in lieu of taxes received from Frontier Housing Corporation in the amount of \$2500 (Poole Memorial Park) and \$1000 (Smith Hill Apartments)
5. Board Information / Discussion - Date and topic for Jefferson-Lewis BOCES Board of Education delegation visit to be finalized by Superintendent Morrison.
6. Board Information / Discussion - 1st Quarter Data
7. Board Discussion - Non-voting student Board of Education member or Student Representative Presentations will be investigated by Superintendent Morrison
8. Board Discussion - “*Sports and the Athletic Program*” policy/procedures - Following discussion, there was consensus to leave policy and procedures unchanged.
9. Board Action - Approval of ***Substitute Instructional and Non-Instructional Personnel-Item #10D***, as continued from the Organizational Meeting held July 1, 2015:
 - Substitute Teacher: **Emily L. Ahlheim**Motion for approval by Michael Ward, seconded by Jamie Lee, with motion approved 6-0.
10. Board Action - Approval of Committee on Special Education Reports
Motion for approval by Sandra Klindt, seconded by Jamie Lee, with motion approved 6-0.

ADMINISTRATIVE MONTHLY REPORTS - For information only

11. Operations Report
12. Brownville-Glen Park and Dexter Principal Report
13. Jr.-Sr. High School Principal Report
14. Athletic Director / Administrator for Discipline Report
15. Curriculum Coordinator Report
16. Director of Student Services Report
17. School Business Official Report
18. Superintendent Report

CORRESPONDENCE AND COMMUNICATIONS - For information only

19. Correspondence Log

RECOMMENDATIONS AND ACTION

20. Board Action - Personnel Changes as listed:

A motion for approval of the following PERSONNEL CHANGES, with effective hire dates, as listed below:

Motion for approval of RECOMMENDATIONS & ACTION is made by Michael Ward, and seconded by Sandra Klindt. Motion is approved 6-0.

(A) Retirements:

Name	Position	Effective Retirement Date
Steven Hoff	Industrial Arts Teacher	December 13, 2017

(B) Resignations as listed:

Name	Position	Effective Resignation Date
Regina Thomas	3-Hour Cashier	December 31, 2015
Zachary Meier	.5 Physical Education Teacher	January 3, 2016
Breean Black	4-Hour Food Service Helper	January 11, 2016

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Hire Date
Haleigh A. Flint	Substitute Teacher / Sub Aide	\$65 / day non-cert & \$9.39 / hour	N/A	1/8/2016
Kathy A. Gardner	Substitute Teacher / Sub Aide	\$65 / day non-cert & \$9.39 / hour	N/A	1/8/2016
Anthony M. Pike	Substitute Teacher	\$65 / day non-cert	N/A	1/8/2016
Megan A. Scordo	Substitute Teacher	\$75 / day non-cert	N/A	1/8/2016
Stephanie L. Shorkey	Substitute Aide	\$9.39 / hour	N/A	1/8/2016
Rebecca R. Beaudoin	Substitute Teacher / Sub Aide	\$75 / day non-cert & \$9.39 / hr	N/A	1/8/2016
Peter J. Southcott	Substitute Teacher	\$85 / day certified	N/A	1/8/2016
Heather J. Little	Substitute Teacher / Sub Aide	\$75 / day non-cert & \$9.39 / hr	N/A	1/8/2016
Ashley N. Blanchette	Substitute Teacher / Sub Aide	\$75 / day non-cert & \$9.39 / hr	N/A	1/8/2016
Katherine Ulmen-Smith	Substitute Teacher	\$65 / day non-cert	N/A	1/8/2016
Breean R. Black	3-Hour Cashier	\$4917 annual salary Step 2	N/A	1/12/2016
Tracy L. Baxter	4-Hour Food Service Helper	\$6472 annual salary Step 1	N/A	1/12/2016
Jeralee V. Jobson	Substitute Teacher	\$65 / day non-certified	N/A	1/12/2016
Julie E. Mignosa	Substitute Teacher	\$65 / day non-certified	N/A	1/12/2016

21. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Haleigh Flint** - Substitute Teacher / Aide
- **Kathy Gardner** - Substitute Teacher / Aide
- **Anthony M. Pike** - Substitute Teacher
- **Megan A. Scordo** - Substitute Teacher
- **Stephanie L. Shorkey** - Substitute Aide
- **Rebecca R. Beaudoin** - Substitute Teacher / Aide
- **Peter J. Southcott** - Substitute Teacher
- **Heather J. Little** - Substitute Teacher / Aide
- **Ashley N. Blanchette** - Substitute Teacher / Aide
- **Katherine Ulmen-Smith** - Substitute Teacher
- **Breean R. Black** - Cashier
- **Tracy L. Baxter** - Food Service Helper
- **Jeralee Jobson** - Substitute Teacher
- **Julie E. Mignosa** - Substitute Teacher

Motion for approval by Jamie Lee, seconded by Sandra Klindt, with motion approved 6-0.

ITEMS FOR NEXT MEETING Monday, February 8, 2016 - 5:15 p.m. - General Brown Room

- 22. Board Action - 2nd Reading/Adoption: Policy #7511 [as revised] - Immunization and Dental Health of Students
- 23. Board Discussion - Non-voting student Board member / Student Representative Presentations

EXECUTIVE SESSION

- 24. **A motion is requested to enter executive session** for the discussion of the performance history of a particular individual and for discussion of litigation strategy regarding two specific legal matters.
Motion for approval by Jamie Lee, seconded by Michael Ward, with motion approved 6-0.
Time entered: 6:42 p.m.

RETURN TO OPEN SESSION

- A motion is requested to adjourn the executive session and reconvene the regular meeting.**
Motion for approval by Daniel Dupee, seconded by Sandra Klindt, with motion approved 6-0.
Time adjourned: 8:58 p.m.

MOTION FOR ADJOURNMENT

- 25. **There being no further business or discussion**, a motion is requested adjourn the regular meeting.
Motion for approval by Cathy Pitkin, seconded by Daniel Dupee, with motion approved 6-0.
Time adjourned: 8:58 p.m.

Respectfully submitted:

Debra L. Bennett - District Clerk

*Supporting documents may be found in supplemental file dated January 11, 2016